



**Your email and office suite shouldn't cost an arm and a leg.  
Looking for a Microsoft 365 alternative?**

Try our secure email solution, with the online office suite that doesn't hurt your budget!

Check out our feature comparison table with [Microsoft 365](#)

Details/Plans	Microsoft 365 E3	Workplace Professional
Pricing billed annually (USD)	\$36/user/month	\$6/user/month
Mail storage/user	100 GB	100 GB
File storage/user	1 TB for < 5 users Unlimited for >=5 users	100 GB
Additional storage add-on	✓	✓
Integrated Mobile app	✗	✓
SAML based SSO	✓	✓
<b>Email and Calendar</b>		
Webmail	✓	✓
Attachment limit	150 MB	Up to 1 GB
Email aliases and groups	✓	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
Scheduling and reminders	✓	✓
Email recall and undo send	✓	✓
Custom domain	✓	✓
Mobile and desktop apps	✓	✓
TLS Encryption	✓	✓
S/MIME	✓	✓
Archival	✓	✓
Email retention and holds	✓	✓
e-Discovery	✓	✓
Email recovery	As an add-on	✓
Data loss prevention	✓	✗
Email sharing and commenting	✗	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
Delegate emails	✓	✓
Group mailboxes	✓	✓
Out-of-office replies	✓	✓
POP and IMAP	✓	✓
ActiveSync	✓	✓
Attachment viewer	✗	✓
Task management	✓	✓
Notes	✓	✓
Group Calendars	✓	✓
Calendar Sync	✓	✓
Resource Booking	✓	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
<b>Advanced Threat Protection</b>		
	As an add-on	✓
Malware detection	✓	✓
Anti-spam and anti-phishing	✓	✓
Real-time Spam reports	✓	✓
Customizable spam control settings	✓	✓
Threat trackers	In Plan 2 only	✗
Automated Incident Response	In Plan 2 only	✗
Attack simulator	In Plan 2 only	✗
<b>Online Office Applications</b>		
Word Processor	✓	✓
Spreadsheet	✓	✓
Presentation tool	✓	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
Real-time co-authoring	✓	✓
Advanced Collaboration features	Not available on web	✓
Mail merge	Not available on web	✓
Word processor offline	Not available on web	✓
External sharing	✓	✓
Smart spreadsheet data cleaning	✗	✓
VBA and Macro Scripting	✓	✓
Broadcast presentation	Not available on web	✓
Create custom animations	Not available on web	✓
<b>Business chat</b>		
Instant Messaging	✓	✓
Audio and Video calls	✓	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
Public and private channels	✓	✓
Screen sharing	✓	✓
Remote work module	✗	✓
Chatbots	✓	✓
File storage/org	1 TB	100 GB
<b>Meetings</b>		
Video conferencing	Up to 300 participants	Up to 100 participants
Virtual backgrounds	✓	✓
Meeting recording	✓	✓
<b>File management</b>		
External sharing	✓	✓
File preview	✓	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
Roles and permissions	✓	✓
Version history	✓	✓
Activity Notifications	✓	✓
Unread Notifications tab	✗	✓
<b>Social Intranet</b>		
Files and Libraries	✓	✓
Feed, announcements, news	✓	✓
Forums and Townhalls	✓	✓
External access	✓	✓
<b>Support and Migration</b>		
24/7 Support (email, chat, call)	✓	✓
99.9% uptime guarantee	✓	✓



Details/Plans	Microsoft 365 E3	Workplace Professional
Migration tool	✓	✓
<b>Security and Compliance</b>		
End-to-end encryption and EAR	✓	✓
TFA	✓	✓
IP restrictions and suspicious login alerts	✓	✓
ISO 27017	✓	✓
ISO 27018	✓	✓
SOC 2 Type II	✓	✓
GDPR	✓	✓
CCPA	✓	✓

Note: As on February, 2021

**Reimagine your business with Zoho Workplace!**

**SIGN UP NOW**