



Zoho People - Plan Comparison

Choose a plan that's right for your organization

	FREE	ESSENTIAL HR	PROFESSIONAL	PREMIUM	ENTERPRISE
PRICING					
Billed Annually	Free for 5 users	\$1.25 /user/month	\$2 /user/month	\$3 /user/month	\$4.5 /user/month
Billed Monthly	Free for 5 users	\$1.5 /user	\$2.5 /user	\$3.5 /user	\$5 /user
EMPLOYEE DATABASE MANAGEMENT					
Employee Database	✓	✓	✓	✓	✓
Multi-entity Management	-	-	-	-	✓
Zoho Vault Integration	-	✓	✓	✓	✓
DOCUMENT MANAGEMENT					
Organization & Employee Files	✓	✓	✓	✓	✓
E-signature app Integrations	✓	✓	✓	✓	✓
Personal File Uploads	-	-	-	-	✓
Zoho Sign Templates	-	-	-	-	✓
ZIA - AI Bot	✓	✓	✓	✓	✓
OFFICE READINESS					
Work Premises Configuration	✓	✓	✓	✓	✓
Work from Office Management	✓	✓	✓	✓	✓
Visitor Management	✓	✓	✓	✓	✓
ONBOARDING					
Candidate Onboarding	-	✓	✓	✓	✓
Employee Onboarding	-	✓	✓	✓	✓
Time Off Management					
Time Off Policies	✓	✓	✓	✓	✓
Time Off Tracking	✓	✓	✓	✓	✓
Compensatory Off Management	✓	✓	✓	✓	✓
Holiday Tracking	✓	✓	✓	✓	✓

Bradford Score	-	-	-	-	✓
ATTENDANCE					
Attendance Tracking via web, mobile, and facial recognition	-	-	✓	✓	✓
Biometric Integrations	-	-	✓	✓	✓
Geo & IP Tracking	-	-	✓	✓	✓
Attendance Regularization	-	-	✓	✓	✓
Shift Scheduling	-	-	✓	✓	✓
TIMESHEETS					
Projects and Clients Mapping	-	-	✓	✓	✓
Time Tracking	-	-	✓	✓	✓
Job Scheduling	-	-	-	✓	✓
Timesheet Scheduler	-	-	✓	✓	✓
Billing and Invoicing Integration	-	-	✓	✓	✓
PERFORMANCE MANAGEMENT					
KRA	-	-	-	✓	✓
Goals	-	-	-	✓	✓
Skill Sets	-	-	-	✓	✓
360 Feedback	-	-	-	✓	✓
Performance Appraisals	-	-	-	✓	✓
Self-Appraisals	-	-	-	✓	✓
Multi-Rater Feedback	-	-	-	✓	✓
LEARNING MANAGEMENT SYSTEM					
Learner Portal	-	-	-	-	✓
Self-Learning	-	-	-	-	✓
Blended Learning	-	-	-	-	✓
Trainer Access	-	-	-	-	✓
Course Feedback	-	-	-	-	✓
Assessments	-	-	-	-	✓
Discussion Forums	-	-	-	-	✓

ADMINISTRATORS	1	Unlimited	Unlimited	Unlimited	Unlimited
QUERY MANAGEMENT					
Case Categories	-	-	-	-	✓
Case Agents	-	-	-	-	✓
SLA Tracking	-	-	-	-	✓
REPORTS					
Reports (Module based)	✓	✓	✓	✓	✓
Zoho Analytics Integration	-	-	-	✓	✓
CUSTOMIZATION					
New Forms	-	1 form/ 10 users	2 forms/ 10 users	3 forms/ 10 users	5 forms/ 10 users
Custom Domain URL	-	-	-	✓	✓
AUTOMATION					
Approvals	-	Multi-Level	Multi-Level	Multi-Level	Multi-Level
Workflow Checklist & Tasks	-	✓	✓	✓	✓
Mail Alert Configuration	-	✓	✓	✓	✓
Webhooks	✓	✓	✓	✓	✓
Template Configuration	-	✓	✓	✓	✓
Custom Functions	-	✓	✓	✓	✓
Blueprint	-	✓	✓	✓	✓
STORAGE					
Default Storage	250 MB	1 GB/ 100 Users	2 GB/ 100 Users	3 GB/ 100 Users	5 GB/ 100 Users
DEVELOPER SPACE					
API	-	250 calls/ user license Max: 5000 calls/day	250 calls/ user license Max: 10000 calls/day	250 calls/ user license Max: 15000 calls/day	500 calls/ user license Max: 25000 calls/day
Connections	-	✓	✓	✓	✓
ADD-ONS					
Employee Profiles	-	\$0.23 /month/employee profile	\$0.46 /month/employee profile	\$0.69 /month/employee profile	\$1.15 /month/employee profile
Cases	-	\$0.58 /month/user (or) \$5.8 /year/user	\$0.58 /month/user (or) \$5.8 /year/user	\$0.58 /month/user (or) \$5.8 /year/user	-
Extra Forms	-	\$11.5 /10 forms/month (or) \$120 /10 forms/year	\$11.5 /10 forms/month (or) \$120 /10 forms/year	\$11.5 /10 forms/month (or) \$120 /10 forms/year	\$11.5 /10 forms/month (or) \$120 /10 forms/year

Extra Storage	-	\$4.6 /month/extra 5 GB (or) \$55 /year/extra 5 GB	\$4.6 /month/extra 5 GB (or) \$55 /year/extra 5 GB	\$4.6 /month/extra 5 GB (or) \$55 /year/extra 5 GB	\$4.6 /month/extra 5 GB (or) \$55 /year/extra 5 GB
Extra Reports	-	\$17 /month (or) \$174 /year	\$17 /month (or) \$174 /year	-	-
Learning Management System	-	\$2 /user/month (or) \$18 /user/year	\$2 /user/month (or) \$18 /user/year	\$2 /user/month (or) \$18 /user/year	-
Zoho Recruit Corporate HRs - Enterprise Edition	-	\$60 /recruiter/month (or) \$600 /recruiter/year	\$60 /recruiter/month (or) \$600 /recruiter/year	\$60 /recruiter/month (or) \$600 /recruiter/year	\$60 /recruiter/month (or) \$600 /recruiter/year
OTHERS					
Mobile Apps for iOS & Android	✓	✓	✓	✓	✓
SUPPORT					
Classic Support	✓	✓	✓	✓	✓
Premium Support	-	\$114/month (or) \$1128/year (or) 20% of the recurring license fee	\$114/month (or) \$1128/year (or) 20% of the recurring license fee	\$114/month (or) \$1128/year (or) 20% of the recurring license fee	\$114/month (or) \$1128/year (or) 20% of the recurring license fee
Enterprise support	-	25% of the recurring license fee	25% of the recurring license fee	25% of the recurring license fee	25% of the recurring license fee
Jumpstart - Product Onboarding	-	(25 Hrs) \$1000 15 Days	(40 Hrs) \$2000 25 Days	(60 Hrs) \$3000 40 Days	(80 Hrs) \$4000 60 Days

Zoho People Plus

ProductPlan
 Zoho RecruitEnterprise Plan - Corporate HRs
 Zoho PeopleEnterprise Plan
 Zoho PayrollPremium plan - India Edition
 Zoho ExpenseStandard Plan
 Zoho ConnectInternal Network
 Zoho CliqFree Plan
 Zoho VaultStandard Plan

Get the full list of features [here](#).