



# Zoho People - Plan Comparison

Choose a plan that's right for your organization

|                                     | FREE             | ESSENTIAL HR      | PROFESSIONAL     | PREMIUM          | ENTERPRISE     |
|-------------------------------------|------------------|-------------------|------------------|------------------|----------------|
| <b>PRICING</b>                      |                  |                   |                  |                  |                |
| Billed Annually                     | Free for 5 users | £0.83 /user/month | £1.5 /user/month | £2.5 /user/month | £4 /user/month |
| Billed Monthly                      | Free for 5 users | £1 /user          | £2 /user         | £3 /user         | £5 /user       |
| <b>EMPLOYEE DATABASE MANAGEMENT</b> |                  |                   |                  |                  |                |
| Employee Database                   | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Multi-entity Management             | -                | -                 | -                | -                | ✓              |
| Zoho Vault Integration              | -                | ✓                 | ✓                | ✓                | ✓              |
| <b>DOCUMENT MANAGEMENT</b>          |                  |                   |                  |                  |                |
| Organization & Employee Files       | ✓                | ✓                 | ✓                | ✓                | ✓              |
| E-signature app Integrations        | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Personal File Uploads               | -                | -                 | -                | -                | ✓              |
| Zoho Sign Templates                 | -                | -                 | -                | -                | ✓              |
| ZIA - AI Bot                        | ✓                | ✓                 | ✓                | ✓                | ✓              |
| <b>OFFICE READINESS</b>             |                  |                   |                  |                  |                |
| Work Premises Configuration         | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Work from Office Management         | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Visitor Management                  | ✓                | ✓                 | ✓                | ✓                | ✓              |
| <b>ONBOARDING</b>                   |                  |                   |                  |                  |                |
| Candidate Onboarding                | -                | ✓                 | ✓                | ✓                | ✓              |
| Employee Onboarding                 | -                | ✓                 | ✓                | ✓                | ✓              |
| <b>Time Off Management</b>          |                  |                   |                  |                  |                |
| Time Off Policies                   | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Time Off Tracking                   | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Compensatory Off Management         | ✓                | ✓                 | ✓                | ✓                | ✓              |
| Holiday Tracking                    | ✓                | ✓                 | ✓                | ✓                | ✓              |

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| Bradford Score  | - | - | - | - | ✓ |
| ATTENDANCE  |   |   |   |   |   |
| Attendance Tracking via web, mobile, and facial recognition | - | - | ✓ | ✓ | ✓ |
| Biometric Integrations                                      | - | - | ✓ | ✓ | ✓ |
| Geo & IP Tracking   | - | - | ✓ | ✓ | ✓ |
| Attendance Regularization                                   | - | - | ✓ | ✓ | ✓ |
| Shift Scheduling  | - | - | ✓ | ✓ | ✓ |
| TIMESHEETS  |   |   |   |   |   |
| Projects and Clients Mapping                                | - | - | ✓ | ✓ | ✓ |
| Time Tracking   | - | - | ✓ | ✓ | ✓ |
| Job Scheduling  | - | - | - | ✓ | ✓ |
| Timesheet Scheduler   | - | - | ✓ | ✓ | ✓ |
| Billing and Invoicing Integration                           | - | - | ✓ | ✓ | ✓ |
| PERFORMANCE MANAGEMENT                                      |   |   |   |   |   |
| KRA   | - | - | - | ✓ | ✓ |
| Goals   | - | - | - | ✓ | ✓ |
| Skill Sets  | - | - | - | ✓ | ✓ |
| 360 Feedback  | - | - | - | ✓ | ✓ |
| Performance Appraisals                                      | - | - | - | ✓ | ✓ |
| Self-Appraisals   | - | - | - | ✓ | ✓ |
| Multi-Rater Feedback  | - | - | - | ✓ | ✓ |
| LEARNING MANAGEMENT SYSTEM                                  |   |   |   |   |   |
| Learner Portal  | - | - | - | - | ✓ |
| Self-Learning   | - | - | - | - | ✓ |
| Blended Learning  | - | - | - | - | ✓ |
| Trainer Access  | - | - | - | - | ✓ |
| Course Feedback   | - | - | - | - | ✓ |
| Assessments   | - | - | - | - | ✓ |
| Discussion Forums   | - | - | - | - | ✓ |

|                            |        |   |  |  |  |
|----------------------------|--------|---|--|--|--|
| ADMINISTRATORS             | 1      | Unlimited   | Unlimited  | Unlimited  | Unlimited  |
| QUERY MANAGEMENT           |        |   |  |  |  |
| Case Categories            | -      | -   | -  | -  | ✓  |
| Case Agents                | -      | -   | -  | -  | ✓  |
| SLA Tracking               | -      | -   | -  | -  | ✓  |
| REPORTS                    |        |   |  |  |  |
| Reports (Module based)     | ✓      | ✓   | ✓  | ✓  | ✓  |
| Zoho Analytics Integration | -      | -   | -  | ✓  | ✓  |
| CUSTOMIZATION              |        |   |  |  |  |
| New Forms                  | -      | 1 form/ 10 users                                  | 2 forms/ 10 users                                  | 3 forms/ 10 users                                  | 5 forms/ 10 users                                  |
| Custom Domain URL          | -      | -   | -  | ✓  | ✓  |
| AUTOMATION                 |        |   |  |  |  |
| Approvals                  | -      | Multi-Level                                       | Multi-Level  | Multi-Level  | Multi-Level  |
| Workflow Checklist & Tasks | -      | ✓   | ✓  | ✓  | ✓  |
| Mail Alert Configuration   | -      | ✓   | ✓  | ✓  | ✓  |
| Webhooks                   | ✓      | ✓   | ✓  | ✓  | ✓  |
| Template Configuration     | -      | ✓   | ✓  | ✓  | ✓  |
| Custom Functions           | -      | ✓   | ✓  | ✓  | ✓  |
| Blueprint                  | -      | ✓   | ✓  | ✓  | ✓  |
| STORAGE                    |        |   |  |  |  |
| Default Storage            | 250 MB | 1 GB/ 100 Users                                   | 2 GB/ 100 Users                                    | 3 GB/ 100 Users                                    | 5 GB/ 100 Users                                    |
| DEVELOPER SPACE            |        |   |  |  |  |
| API                        | -      | 250 calls/ user<br>license Max: 5000<br>calls/day | 250 calls/ user<br>license Max: 10000<br>calls/day | 250 calls/ user<br>license Max: 15000<br>calls/day | 500 calls/ user<br>license Max: 25000<br>calls/day |
| Connections                | -      | ✓   | ✓  | ✓  | ✓  |
| ADD-ONS                    |        |   |  |  |  |
| Employee Profiles          | -      | £0.25<br>/month/employee<br>profile               | £0.25<br>/month/employee<br>profile                | £0.5<br>/month/employee<br>profile                 | £0.9<br>/month/employee<br>profile                 |
| Cases                      | -      | £0.5 /month/user<br>(or) £4.6 /year/user          | £0.5 /month/user<br>(or) £4.6 /year/user           | £0.5 /month/user<br>(or) £4.6 /year/user           | -  |
| Extra Forms                | -      | £10 /10 forms/month<br>(or) £96 /10<br>forms/year | £10 /10 forms/month<br>(or) £96 /10<br>forms/year  | £10 /10 forms/month<br>(or) £96 /10<br>forms/year  | £10 /10 forms/month<br>(or) £96 /10<br>forms/year  |

|   |   |  |  |  |  |
|---|---|--|--|--|--|
| Extra Storage                                   | - | £2.5 /month/extra 5 GB<br>(or) £36 /year/extra 5 GB                  | £2.5 /month/extra 5 GB<br>(or) £36 /year/extra 5 GB                  | £2.5 /month/extra 5 GB<br>(or) £36 /year/extra 5 GB                  | £2.5 /month/extra 5 GB<br>(or) £36 /year/extra 5 GB                  |
| Extra Reports                                   | - | £14 /month<br>(or) £144 /year  | £14 /month<br>(or) £144 /year  | -  | -  |
| Learning Management System                      | - | £1.5 /user/month<br>(or) £14.4 /user/year                            | £1.5 /user/month<br>(or) £14.4 /user/year                            | £1.5 /user/month<br>(or) £14.4 /user/year                            | -  |
| Zoho Recruit Corporate HRs - Enterprise Edition | - | £48 /recruiter/month<br>(or) £480 /recruiter/year                    | £48 /recruiter/month<br>(or) £480 /recruiter/year                    | £48 /recruiter/month<br>(or) £480 /recruiter/year                    | £48 /recruiter/month<br>(or) £480 /recruiter/year                    |
| OTHERS  |   |  |  |  |  |
| Mobile Apps for iOS & Android                   | ✓ | ✓  | ✓  | ✓  | ✓  |
| <b>SUPPORT</b>                                  |   |  |  |  |  |
| Classic Support                                 | ✓ | ✓  | ✓  | ✓  | ✓  |
| Premium Support                                 | - | £91/month<br>(or) £912/year<br>(or) 20% of the recurring license fee | £91/month<br>(or) £912/year<br>(or) 20% of the recurring license fee | £91/month<br>(or) £912/year<br>(or) 20% of the recurring license fee | £91/month<br>(or) £912/year<br>(or) 20% of the recurring license fee |
| Enterprise support                              | - | 25% of the recurring license fee                                     | 25% of the recurring license fee                                     | 25% of the recurring license fee                                     | 25% of the recurring license fee                                     |
| <a href="#">Jumpstart - Product Onboarding</a>  | - | (25 Hrs)<br>£800<br>15 Days  | (40 Hrs)<br>£1600<br>25 Days   | (60 Hrs)<br>£2400<br>40 Days   | (80 Hrs)<br>£3200<br>60 Days   |

## Zoho People Plus

ProductPlan  
 Zoho RecruitEnterprise Plan - Corporate HRs  
 Zoho PeopleEnterprise Plan  
 Zoho PayrollPremium plan - India Edition  
 Zoho ExpenseStandard Plan  
 Zoho ConnectInternal Network  
 Zoho CliqFree Plan  
 Zoho VaultStandard Plan

Get the full list of features [here](#).