



Zoho People - Plan Comparison

	FREE	ESSENTIAL HR	PROFESSIONAL	PREMIUM	ENTERPRISE
PRICING (plus tax, as applicable)					
Billed Annually	Free for 5 users	\$0.83/employee/month	\$1.66/employee/month	\$2.5/employee/month	\$4.16/employee/month
Billed Monthly	Free for 5 users	\$1/employee	\$2/employee	\$3/employee	\$5/employee
EMPLOYEE DATABASE					
Employee Database	Yes	Yes	Yes	Yes	Yes
Document Management	Yes	Yes	Yes	Yes	Yes
LEAVE					
Leave Tracking	Yes	Yes	Yes	Yes	Yes
ATTENDANCE					
Attendance Tracking	-	-	Yes	Yes	Yes
Biometric Integrations	-	-	Yes	Yes	Yes
Shift Scheduling	-	-	-	Yes	Yes
TIMESHEET					
Time Tracking	-	-	Yes	Yes	Yes
PERFORMANCE APPRAISAL					
KRA	-	-	-	Yes	Yes
Goals	-	-	-	Yes	Yes
360 Feedback	-	-	-	-	Yes
Multi-Rater Feedback	-	-	-	-	Yes
ADMINISTRATORS	1	Unlimited	Unlimited	Unlimited	Unlimited
REPORTS					
Reports (Module based)	Yes	Yes	Yes	Yes	Yes
Zoho Reports Integration	-	-	-	Yes	Yes

CUSTOMIZATION					
New Forms	-	1 form/ 10 users	2 forms/ 10 users	3 forms/ 10 users	5 forms/ 10 users
Custom Domain URL	-	-	-	Yes	Yes
AUTOMATION					
Approvals	-	Multi-Level	Multi-Level	Multi-Level	Multi-Level
Checklist Configuration	-	Yes	Yes	Yes	Yes
Mail Alert Configuration	-	Yes	Yes	Yes	Yes
Webhooks	Yes	Yes	Yes	Yes	Yes
Template Configuration	-	Yes	Yes	Yes	Yes
Custom Functions	-	yes	yes	yes	yes
STORAGE					
Default Storage	250 MB	1 GB/ 100 Users	2 GB/ 100 Users	4 GB/ 100 Users	5 GB/ 100 Users
DEVELOPER API					
API	-	250 calls/ user license Max: 5000 calls/day	250 calls/ user license Max: 10000 calls/day	250 calls/ user license Max: 15000 calls/day	500 calls/ user license Max: 25000 calls/day
ADD-ONS					
Employee Profiles	-	\$0.2/month/employ ee profile	\$0.4/month/employ ee profile	\$0.6/month/aemplo yee profile	\$1/month/employee profile
Extra Forms	-	\$10/ form/month	\$10/ form/month	\$10/ form/month	\$10/ form/month
Extra Storage	-	\$4/ month/ extra 5 GB	\$4/ month/ extra 5 GB	\$4/ month/ extra 5 GB	\$4/ month/ extra 5 GB
OTHERS					
Mobile Apps for iOS & Android	Yes	Yes	Yes	Yes	Yes

SUPPORT

Live Chat (Only for Admin)	-	Yes	Yes	Yes	Yes
Email	Yes	Yes	Yes	Yes	Yes
Phone	-	Yes	Yes	Yes	Yes

Onboarding

Free sessions	-	2 hours	3 hours	4 hours	5 hours
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