



## Zoho People - Editions & Pricing

	FREE	ESSENTIAL HR	PROFESSIONAL	PREMIUM	ENTERPRISE
<b>PRICING (plus tax, as applicable)</b>					
Billed Annually	Free for 5 users	\$0.83 /employee/month	\$1.66 /employee/month	\$2.5 /employee/month	\$4.16 /employee/month
Billed Monthly	Free for 5 users	\$1 /employee	\$2 /employee	\$3 /employee	\$5 /employee
<b>EMPLOYEE DATABASE</b>					
Employee Database	Yes	Yes	Yes	Yes	Yes
Document Management	Yes	Yes	Yes	Yes	Yes
<b>LEAVE</b>					
Leave Tracking	Yes	Yes	Yes	Yes	Yes
<b>ATTENDANCE</b>					
Attendance Tracking	-	-	Yes	Yes	Yes
Biometric Integrations	-	-	Yes	Yes	Yes
Shift Scheduling	-	-	-	Yes	Yes
<b>TIMESHEET</b>					
Time Tracking	-	-	Yes	Yes	Yes
Job Scheduling	-	-	-	Yes	Yes
<b>PERFORMANCE APPRAISAL</b>					
KRA	-	-	-	Yes	Yes
Goals	-	-	-	Yes	Yes
360 Feedback	-	-	-	-	Yes
Multi-Rater Feedback	-	-	-	-	Yes
ADMINISTRATORS	1	Unlimited	Unlimited	Unlimited	Unlimited
<b>QUERY MANAGEMENT</b>					
Cases	-	-	-	-	Yes

REPORTS					
Reports (Module based)	Yes	Yes	Yes	Yes	Yes
Zoho Reports Integration	-	-	-	Yes	Yes
CUSTOMIZATION					
New Forms	-	1 form/ 10 users	2 forms/ 10 users	3 forms/ 10 users	5 forms/ 10 users
Custom Domain URL	-	-	-	Yes	Yes
AUTOMATION					
Approvals	-	Multi-Level	Multi-Level	Multi-Level	Multi-Level
Checklist Configuration	-	Yes	Yes	Yes	Yes
Mail Alert Configuration	-	Yes	Yes	Yes	Yes
Webhooks	Yes	Yes	Yes	Yes	Yes
Template Configuration	-	Yes	Yes	Yes	Yes
Custom Functions	-	yes	yes	yes	yes
STORAGE					
Default Storage	250 MB	1 GB/ 100 Users	2 GB/ 100 Users	4 GB/ 100 Users	5 GB/ 100 Users
DEVELOPER API					
API	-	250 calls/ user license Max: 5000 calls/day	250 calls/ user license Max: 10000 calls/day	250 calls/ user license Max: 15000 calls/day	500 calls/ user license Max: 25000 calls/day
ADD-ONS					
Employee Profiles	-	\$0.2 /month/employee profile	\$0.4 /month/employee profile	\$0.6 /month/employee profile	\$1 /month/employee profile
Extra Forms	-	\$10 /form/month	\$10 /form/month	\$10 /form/month	\$10 /form/month
Extra Storage	-	\$4 /month/extra 5 GB	\$4 /month/extra 5 GB	\$4 /month/extra 5 GB	\$4 /month/extra 5 GB
OTHERS					
Mobile Apps for iOS & Android	Yes	Yes	Yes	Yes	Yes

**SUPPORT**

Live Chat (Only for Admin)	-	Yes	Yes	Yes	Yes
Email	Yes	Yes	Yes	Yes	Yes
Phone	-	Yes	Yes	Yes	Yes

**Onboarding**

Free sessions	-	2 hours	3 hours	4 hours	5 hours
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