

Zoho Invoice is now a 100% free application

Dear customer,

Invoicing no longer needs to make a dent in your budget!

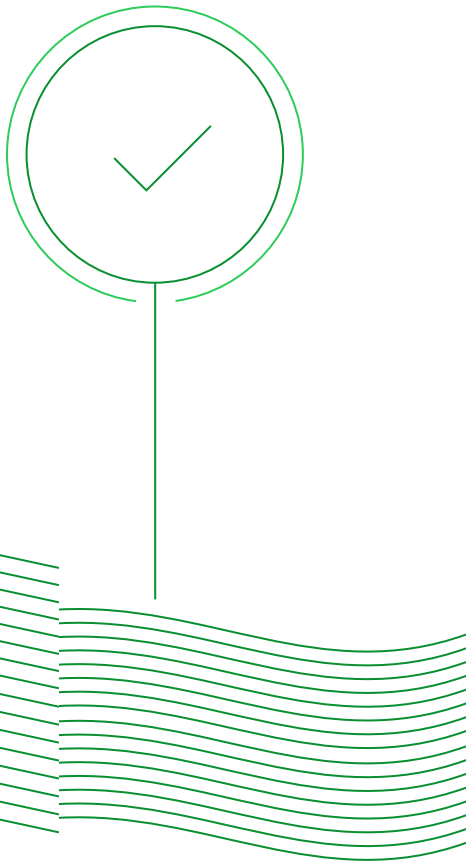
We have made Zoho Invoice a completely free application, so you'll have one less expense to worry about while growing your small business.

You're a valued customer of Zoho Invoice, and it's your support over the years that made us want to do this for the small business community. We're delighted to have you on board the forever free version.

Before you make the switch, there are a few things we would like you to know. Most of the features you've been using for managing your invoicing will now be available absolutely for free:

The free version will offer

- 👍 3 Users
- 👍 Customer Management
- 👍 Item Management
- 👍 Estimates
- 👍 Invoices
- 👍 Retainer Invoices
- 👍 Recurring Invoices
- 👍 Client Portal
- 👍 Credit Notes
- 👍 Tax Configuration
- 👍 Full Access to Mobile Apps
- 👍 Online Payments
- 👍 Offline Payments
- 👍 Payment Reminders
- 👍 Projects & Time Tracking
- 👍 Expense Tracking
- 👍 Mileage Expenses
- 👍 Multi-currency Transactions
- 👍 Data Import & Export
- 👍 Data Backup
- 👍 All Built-in Reports



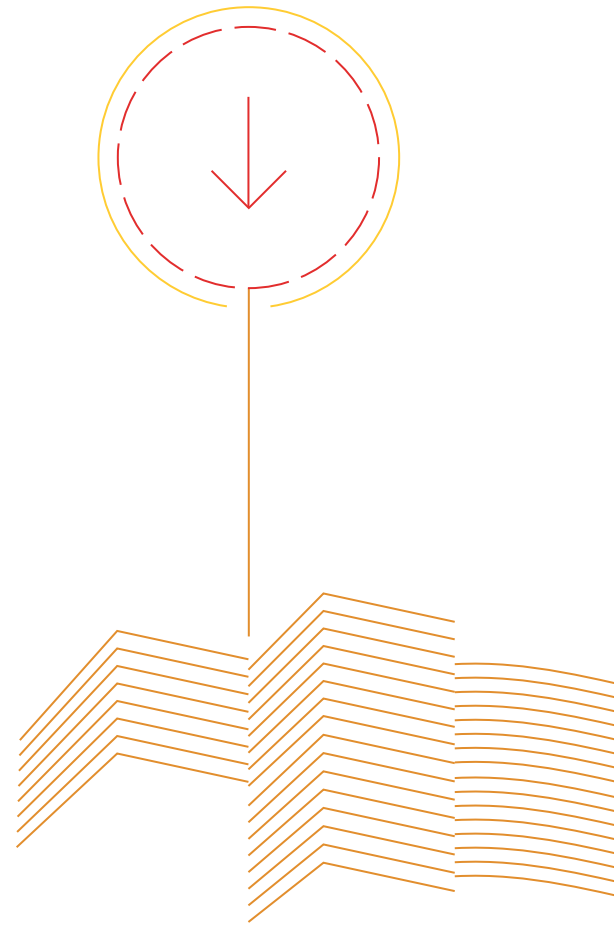
Other things to note

The free version supports up to:

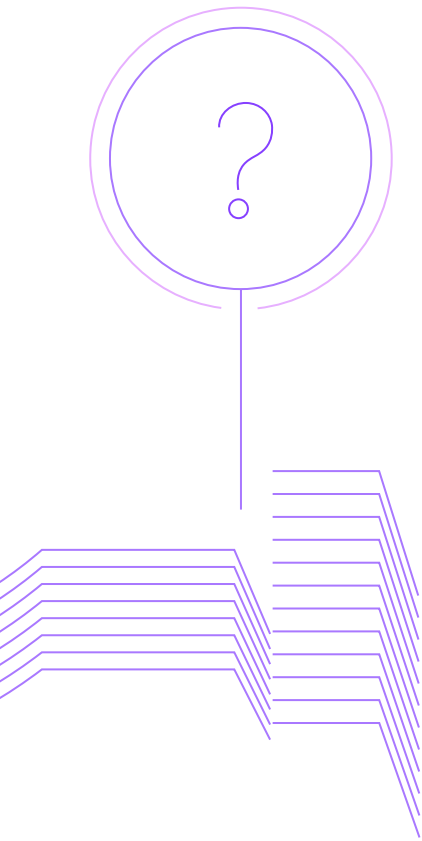
- 3 text custom fields per module
- 3 custom views for each module
- 3 attachments for each transaction
- 3 contact persons for each customer (including the primary contact)
- 1 billing address and 1 shipping address for each customer

The free version **will NOT** contain the advanced features listed below:

- **Automation**
Custom schedules, scheduled reports, validation rules, and workflow rules.
- **Approvals**
Sales approval, timesheet client approval, and timesheet user approval.
- **Customization**
Advanced template customization, custom buttons, custom domain mapping, related lists, user role customization, unbranded emails and PDFs, and web tabs.
- **Other Features**
Branching, credit limits, price lists, project budget, and Twilio integration.



You can purchase add-ons such as document autoscan and additional users in the free version as well. However, if you have already purchased add-ons by billing monthly, you need to downgrade them and purchase them again by billing yearly.



FAQs

Will you continue to provide customer support?

Absolutely! We will continue to provide support via email (support@zohoinvoice.com) and through our user community.

I want to use some of the advanced features that are not part of the free version.

Can I continue with my paid plan?

Yes, you can continue with your subscription.

If you'd like to manage invoicing and accounting with a single solution, check out [Zoho Books](#), which has all of these advanced features as well. You can upgrade your Zoho Invoice organization to Zoho Books with a single click. You can refer to our [help guide](#) for more information about upgrading.

Will I lose my data if I switch to the free version?

No, you will not lose your data. Your existing organization, along with all your transactions and settings, will be available as it is when you make the switch.

I still have a few questions regarding this free version. What should I do?

You can always reach out to our team at support@zohoinvoice.com. We'll be happy to help you with the transition.

Thank you!