

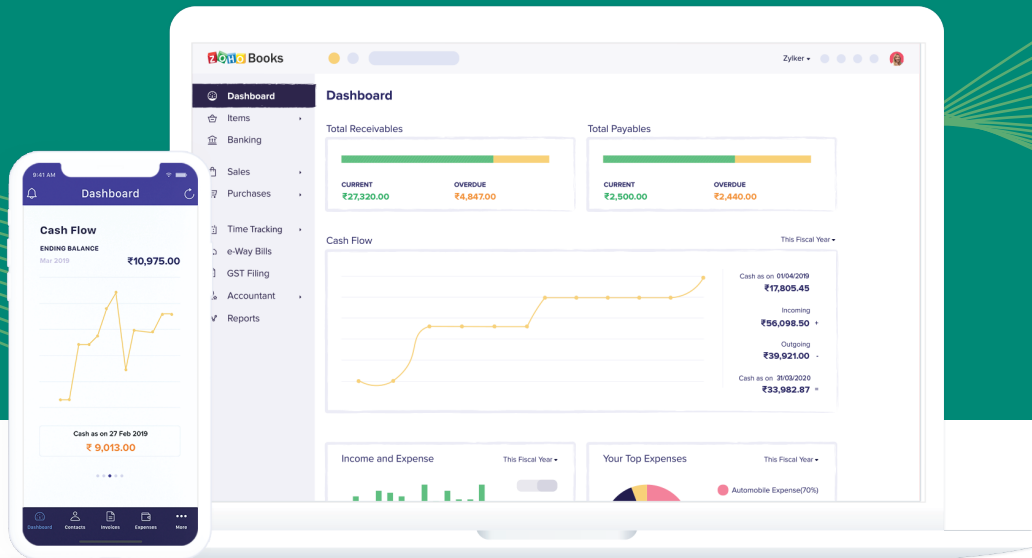


Become a Zoho Books Certified Accounting Professional

Join the most comprehensive course on cloud accounting with Zoho Books and get certified by a team of professional trainers.



Everything you need for accounting



4.37 / 5



4.6 / 5



4.5 / 5



4.6



4.5



Preface

Zoho Books is an easy-to-use cloud accounting application trusted by businesses worldwide. It simplifies recording transactions, managing income and expenses, and tracking inventory for businesses. Zoho Books is GST compliant and helps businesses file their GSTR returns effortlessly. Moreover, with its native bank integrations, reconciling accounts and handling vendor payments are seamless.

With the best-in-class pedagogy, our goal is to help you understand the nuances of cloud accounting and master Zoho Books. This course is designed to help you apply the software effectively to manage your or your clients' business finances.



Why join the course



Stay current with accounting technology

Ride the cloud accounting wave with Zoho Books. Get hands-on training on the latest features in accounting, banking, automation, and artificial intelligence.



Add to your skill set

Boost your standing in the job market. Get a handle on Zoho Books to stay one step ahead of your peers.



Maximise your learning experience

Discover the best ways to put theory into practice when you take on real-world business scenarios.



Get a free student license

Put all your learning into practice at your own leisurely pace with a complimentary student license worth ₹ 20,000.

A 3-step certification process:

1

Enroll for
class

2

Attend the
lectures

3

Take the
assessment

The course is ideal for:

- ✓ Individuals with an accountancy background
- ✓ Students with a commerce background
- ✓ Working professionals looking for a career change
- ✓ Business owners
- ✓ Banking professionals, accountants and auditors

Duration: 36 hours

Module 1: Introduction

- History of accounting
- Evolution of accounting
- The rise of the cloud era
- Introduction to Zoho Finance
- What is Zoho Books?

Module 3: Essentials

- Project billing and its types
- Introduction to connected banking
- Reconciling bank accounts
- Generating financial reports
- Filing your first GST return

Module 2: Basics

- Setting up your account
- Handling opening balances
- Keying in GST details
- Recording sales and purchases
- Managing e-way bills, BOE, and challans

Module 4: Advanced

- Advantages of an integrated system
- Extending your Zoho Books account
- Automating repetitive tasks
- Personalizing using custom functions
- Eliminating data entry with auto scans

Course fee

₹ 7,999*
per student

Includes

- ✓ Tuition fee
- ✓ Welcome kit
- ✓ Reading material
- ✓ Assessment charges
- ✓ Certification
- ✓ Zoho Books students license

*excludes GST



 zoho.com/books/certifiedprofessional

